



# ABSENTEE MEMBERSHIP APPLICATION FORM

**NEW ABSENTEE MEMBERSHIP APPLICATION**

<b>Duration:</b>	<b>From (mm/yyyy):</b>	<b>to (mm/yyyy):</b>
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**Reason for Application:**

I hereby return the following items in order for Serangoon Gardens Country Club to process my application:

<input type="checkbox"/> My membership card	<input type="checkbox"/> Spouse membership card	<input type="checkbox"/> Child / Children's membership card
<input type="checkbox"/> Car park decal(s)	<input type="checkbox"/> Locker Key(s)	<input type="checkbox"/> Payment of outstanding amount: \$
<input type="checkbox"/> Payment of Absentee M'ship Fee : \$		

**DOCUMENTS REQUIRED**

- Documents (e.g. Visa, employment letter, letter of acceptance from overseas school) proving absence from the country must be provided

**TERMS & CONDITIONS**

- Application of absentee membership is for a minimum of three (3) months
- Maximum duration of absentee membership is twelve (12) months. Absentee membership must be renewed on a yearly basis
- Absentee membership fee is calculated as 25% of current monthly subscription fee and must be paid in advance for the entire duration of the Absentee Membership
- The absentee member shall be liable for the full subscription for the month in which he leaves and the month in which he returns
- The spouse and children and Supplementary Members of an Absentee Member shall not be entitled to use the facilities of the Club during the period of the Member's absence
- An Absent member can apply to use the Club's facilities for a duration of 2 continuous weeks during their 1-year absentee membership period. Absent members who want to use the facilities during the 2-week period will be issued temporary membership cards and payment of usage of facilities (if any) will be made by cash coupons.
- Absentee Members are not allowed to use facilities of reciprocal clubs
- Absentee member shall notify the club once he/she returns to Singapore and shall resume payment of the full subscription with effect from the month in which he / she returns

**RENEWAL OF ABSENTEE MEMBERSHIP**

<b>Duration:</b>	<b>From (mm/yyyy):</b>	<b>to (mm/yyyy):</b>
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**Payment of Absentee M'ship Fee : \$**

**PRINCIPAL MEMBER'S DETAILS**

<b>Name :</b>		<b>Membership No.:</b>	
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<b>Contact:</b>	<b>(Mobile)</b>	<b>Email:</b>	
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Please mail all letters / Statement of Account to my correspondence address indicated below:

**Address:**

I hereby declare that the above information given is true and correct.

_____ <b>Signature of Principal Member</b>	_____ <b>Date</b>
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**OFFICIAL USE**

<b>Supporting Document Received:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> Pending		
<b>Membership Category:</b>	<input type="checkbox"/> Ordinary	<input type="checkbox"/> Corporate	<input type="checkbox"/> NTOM
<b>Payment Received:</b>	S\$	<b>Membership Type:</b>	<input type="checkbox"/> Single <input type="checkbox"/> Family
<b>Received by:</b>		<b>Receipt No.:</b>	
<b>Processed By:</b>		<b>Date Received:</b>	
<b>Processed By:</b>		<b>Processed Date:</b>	
<b>Remarks:</b>			