



# TRANSFER APPLICATION FORM

**To: Honorary Secretary, Serangoon Gardens Country Club**

I wish to apply for the transfer of my membership in accordance with the Club's Constitution to:

<b>Full Name of New Member:</b>	<b>NRIC:</b>
---------------------------------	--------------

I understand that:

- Upon signing this transfer, I shall not be entitled to use all Club facilities with immediate effect. I will also have to settle all outstanding amount owed to the Club and pay the transfer fee / administrative fee (delete where applicable) of S\$ \_\_\_\_\_ w/GST in accordance with the Club's Constitution before this transfer can be affected.
- The transfer will be effective only after the acceptance of the new member by the General Committee
- My transfer fee will be refunded to me if the new member's application is not successful
- The processing time for refund of permanent deposit will be about 4 weeks. Transferor must return all membership cards, car park label and locker keys (*if any*) to the Club before refundable deposit is returned
- There will be a charge of \$10.80 w/ GST for unreturned membership card and \$ 54.00 w/ GST for unreturned car park label.

Please transfer a refund (if any) under my name (per my bank records): \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Bank Account Number: \_\_\_\_\_

Remarks (*if any*): \_\_\_\_\_

<b>Full Name of Transferor:</b>	<b>M'ship No.:</b>
---------------------------------	--------------------

I understand that upon signing this application form, I shall accept the terms and conditions as set out in this application form and as prescribed in the Club's Constitution and Bye-Laws. I hereby give consent to SGCC to collect, use, and/or disclose my Personal Data for the purpose of administering my SGCC membership and/or processing service request initiated by me. I also acknowledge and consent SGCC to keep me posted on Club announcements, events, news, promotional information related to existing or future products, through the Club publicity channels (eg. email, SMS and direct mailers). SGCC is in full compliance with the Personal Data Protection Act (PDPA).

\_\_\_\_\_  
**Signature of Transferor** \_\_\_\_\_  
**Date**

OFFICIAL USE			
<b>Verify Eligibility for Membership Transfer:</b>	By Membership Type <input type="checkbox"/> No <input type="checkbox"/> Yes Holding Period <input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>pls indicate</i> ) _____		
<b>Any Restriction for Transfer of Membership:</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>please indicate</i> ) _____		
<b>Checklist for Return of Club's Property</b>			
Membership Card:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Spouse's Membership Card:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Child/ Children's Membership Card(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		
Car Park Label:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Locker Key:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Payment of Outstanding Amount / Instalment:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Transacted Price:</b>	_____
<b>Application Form for Ordinary Membership has been duly completed by new member:</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Received By:</b>	_____	<b>Date:</b>	_____
<b>Checked &amp; Processed By:</b>	_____	<b>Date:</b>	_____
<b>Remarks:</b>	_____		