

TERMS AND CONDITIONS

1. Before completing this form, please note that the applicants must satisfy the following eligibility criteria as spelt out in Clause 6.3 of the Club's Constitution:

Clause 6.3: Except with the written consent of the Committee, no person:

- (a) who is below the age of 21 years shall be a Member, other than a Junior Member, or
 - (b) who has been expelled from the Club or is disqualified from membership under this Constitution, shall be re-admitted as a Member, or
 - (c) who has been disqualified from membership in the Club for any reason, shall be admitted as a Member notwithstanding that he may have purchased a membership from an existing Member
 - (d) whose admission as a Member was declared null and void or whose previous nomination was withdrawn or lapsed shall be admitted as a Member
 - (e) who is not residing or registered as an officer of a company with the Registry of Companies or registered as a sole-proprietor or as a partner in a partnership with the Registry of Businesses, shall be admitted as a Term Member.
2. A Permanent Deposit of \$120 (for Ordinary Membership) / \$500 (for Term Membership) is payable upon approval of membership. This deposit shall be refunded to the member upon transfer of membership (for Ordinary Membership) or expiry of the membership (for Term Membership).
3. If a member who purchased the Ordinary Membership on instalment plan wishes to terminate his/her Ordinary Membership, he/she must make full payment on the balance of the entrance fee (if any) before the termination can be effected.
4. If a member who purchased the Ordinary Membership on instalment plan wishes to transfer his/her Ordinary Membership, he/she must make full payment on the balance of the entrance fee (if any) and pay the relevant transfer fee before any transfer can be effected. The transfer fee shall be an amount to be determined by the Committee at its sole discretion except that:
- i) Under the Constitution, no transfer fee is payable in the case of:
 - a) a parent transferring his / her membership to his son or daughter,
 - b) a member transferring his / her membership to his / her spouse, and
 - c) a grandparent transferring his / her membership to his / her grandchild;
 - ii) one-half of the prevailing transfer fee shall be payable in the case of a transfer of membership between siblings.
5. There will be no refund of any monies paid to the Club, except if the application is rejected by the Club.
6. Pro-ration or refund of entrance fee for early termination (only applicable after a minimum of 6 months' membership) of Term Membership (not applicable for other types of membership) due to relocation out of the country, will be subject to approval. Documentary evidence must be furnished to support such request.
7. The General Committee shall have the absolute discretion to accept or reject any application or membership.



ORDINARY / TERM MEMBERSHIP APPLICATION FORM



TYPE OF APPLICATION (Please tick)

Ordinary Membership

Term Membership 6-months 1-year 2-years

APPLICATION PROCEDURES

1. All applicants are reminded to read the application form carefully, including the Terms and Conditions at the back of this form before completing it.
2. Each application must be submitted with the payment of the entrance fee. All cheques must be crossed and made payable to "SGCC" or "Serangoon Gardens Country Club".
3. Please enclose the following documents with your application:
 - Copy of identity card/s (NRIC/FIN) of main applicant, spouse and all children under the age of 21
 - 1 recent passport-sized photograph each of main applicant, spouse and all children below the age of 21
 - Copy of marriage certificate
 - Copy of birth certificates of all children below the age of 21
 - Copy of car log card (available at website - www.onemotoring.com.sg) to prove ownership of vehicle (for car park label)
 - Duly completed GIRO form (required for instalment scheme)
4. If you would like to send your photograph through email, please note the following specifications:
 - Preferred image dimension of 400 (width) x 514 (height) pixels;
 - File size less than 60 Kbytes (File size can be reduced by compressing your image);
 - Photo must be in colour and taken against plain white background without shadows;
 - Preferred resolution of at least 150 dpi
5. Please ensure that the application form is duly signed and submitted with the relevant documents to the Membership Relations Department, Serangoon Gardens Country Club. The relevant documents required as specified under no. 3 can also be sent via email to membership@sgcc.com.sg
6. The processing time for the application is about 2 to 3 weeks. You will be notified in writing when your application is approved.

FOR OFFICIAL USE

Main Applicant's Name: _____ Membership No.: _____

Entrance Fee / Transacted Price : \$ _____ Transfer Fee : \$ _____ GST: \$ _____

Mode of Payment:

Cash Receipt No.: (mandatory for cash payment) _____

Cheque Bank: _____ Cheque No.: _____

Credit Card Trace No.: _____

Membership is *Approved / Not Approved on : _____

Club Tour conducted by: _____ Source Code : _____

*Please delete whichever is inapplicable

PARTICULARS OF PRINCIPAL MEMBER

Principal Member's recent passport-sized photo	Name as in NRIC : * <u>Dr/Mr/Mrs/Miss/Mdm</u>	
	<small>(Please underline your surname)</small>	
	Preferred name on card (within 17 spaces) :	
	*NRIC/FIN No. :	Gender : <input type="checkbox"/> Male <input type="checkbox"/> Female
	Date of Birth (dd/mm/yyyy) :	Marital Status :
	Nationality :	Race :
	Home Address :	
Postal Code:		
Home No:	Mobile:	

E-mail: _____

Occupation: _____

Name of Company : _____ Office No : _____

Correspondence to be sent to: Home Address Alternative Address (Please provide) _____

Please tick where applicable:

- I want to receive all Club related promotional information via SMS.
 I want to receive the Club's monthly e-newsletter via email (Please provide email address above)

ACTIVITIES

I want to receive specific information from the Club through SMS or email on events and activities that are related to my areas of interest. Please tick against the boxes below:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Bowling | <input type="checkbox"/> Dancing | <input type="checkbox"/> Jackpot | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> Billiards & Pool | <input type="checkbox"/> Fitness Activities | <input type="checkbox"/> Kids (under 12) Activities | <input type="checkbox"/> Social Events / Gatherings |
| <input type="checkbox"/> Bridge | <input type="checkbox"/> Food & Wine Promotions | <input type="checkbox"/> Ladies Activities | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Bar & Lounge Programmes | <input type="checkbox"/> Gardening | <input type="checkbox"/> Mahjong | |
| <input type="checkbox"/> Chess | <input type="checkbox"/> Golf | <input type="checkbox"/> Senior (over 55) Activities | |
| <input type="checkbox"/> Darts | <input type="checkbox"/> Health & Wellness | <input type="checkbox"/> Squash | |

PARTICULARS OF SPOUSE

Spouse Member's recent passport-sized photo	Name as in NRIC : * <u>Dr/Mr/Mrs/Miss/Mdm</u>	
	<small>(Please underline your surname)</small>	
	Preferred name on card (within 17 spaces) :	
	*NRIC/FIN No. :	Gender : <input type="checkbox"/> Male <input type="checkbox"/> Female
	Date of Birth (dd/mm/yyyy) :	Marital Status :
	Nationality :	Race :
	Mobile No:	

E-mail: _____

Occupation: _____

Name of Company : _____ Office No : _____

Please tick where applicable:

- I want to receive all Club related promotional information via SMS.
 I want to receive the Club's monthly e-newsletter via email (Please provide email address above)

ACTIVITIES

I want to receive specific information from the Club through SMS or email on events and activities that are related to my areas of interest. Please tick against the boxes below:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Bowling | <input type="checkbox"/> Dancing | <input type="checkbox"/> Jackpot | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> Billiards & Pool | <input type="checkbox"/> Fitness Activities | <input type="checkbox"/> Kids (under 12) Activities | <input type="checkbox"/> Social Events / Gatherings |
| <input type="checkbox"/> Bridge | <input type="checkbox"/> Food & Wine Promotions | <input type="checkbox"/> Ladies Activities | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Bar & Lounge Programmes | <input type="checkbox"/> Gardening | <input type="checkbox"/> Mahjong | |
| <input type="checkbox"/> Chess | <input type="checkbox"/> Golf | <input type="checkbox"/> Senior (over 55) Activities | |
| <input type="checkbox"/> Darts | <input type="checkbox"/> Health & Wellness | <input type="checkbox"/> Squash | |

PARTICULARS OF CHILDREN (below 21 years of age)

Recent passport-sized photo of Child 1	Recent passport-sized photo of Child 2	Recent passport-sized photo of Child 3	Recent passport-sized photo of Child 4
--	--	--	--

Name of Child	BC/NRIC/FIN No.	Gender	Date of Birth (dd/mm/yyyy)	Membershipcards (only issued to those aged between 12 and 20)	Signature (for those who qualify for membership card)
1.		*M/F	/ /	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.		*M/F	/ /	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.		*M/F	/ /	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.		*M/F	/ /	<input type="checkbox"/> Yes <input type="checkbox"/> No	

* Please delete whichever is inapplicable

PARTICULARS OF VEHICLE REGISTRATION

VEHICLE REGISTRATION NO.	IU Number

- Each member is entitled to register one car for free
- For registration of the second car, a refundable deposit of \$50 is required
- For registration of the third and fourth car, there will be a monthly charge of \$53.50 w/GST and \$107 w/GST respectively
- Registration must be supported by a copy of the owner's vehicle registration card to prove ownership of vehicle. Vehicle must be registered to the name of the principal member or spouse
- Car park labels will be issued to all registered cars and must be returned to SGCC when the car is deregistered, otherwise a \$50 w/ GST charge will be imposed

DECLARATION

- *I/We *have/have not been a member/spouse member of SGCC. If you were previously a SGCC member, please state the year you resigned from the Club and the reason
- *I/We *have/have not been a staff employed by SGCC.
- *I/We declare that* I/we have not been expelled or disqualified from membership in the Club for any reason whatsoever in the past.
- *I/We am/are not a bankrupt nor do *I/we have any criminal records.
- *I/We understand that the Club reserves the right to reject *my/our application or to terminate *my/our membership (if elected) for any falsification made in this application.
- *I/We agree that in the event of *my/our application is approved, *I/we shall be bound by the Club's rules, bye-laws and other regulations currently in force, and those that may be added and amended by the Club from time to time, as appropriate.
- *I/We hereby give consent to SGCC to collect, use, and/or disclose my Personal Data for the purpose of administering my SGCC membership and/or processing service request initiated by me. *I/We also acknowledge and consent SGCC to keep me posted on Club announcements, events, news, promotional information related to existing or future products, through the Club publicity channels (eg. email, SMS and direct mailers). SGCC is in full compliance with the Personal Data Protection Act (PDPA).

*I/We, the undersigned, declare that the particulars in this application are true and correct to the best of *my/our knowledge and belief.

Principal Member's Signature

Spouse's Signature

Date

Date

*Delete whichever is inapplicable

DECLARATION BY REFERRER

I, the Referrer, have known the applicant since _____ and am personally acquainted with him/her. I agree to supply further information under confidential cover in support of his/her application.

Referrer's Full Name

Membership No

Relationship

Signature

*Please delete whichever is inapplicable

GIRO APPLICATION FORM

PART 1: FOR APPLICANT'S COMPLETION (Please fill in the all fields. Incomplete forms may not be processed)

Date:

Name of Billing Organisation ("BO")

SERANGOON GARDENS COUNTRY CLUB

To: My/Our Bank ("Bank") and Branch

Billing Organisation's Customer's Reference No:

Payment limit (Maximum amount to be deducted per transaction): ^{NOTE}

Expiry date of this authorisation: ^{NOTE}

- (a) I/We hereby instruct the Bank to process the BO's instructions to debit my/our account.
- (b) The Bank is entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until
- (i) the Bank's written notice sent to my/our address last known to the Bank;
 - (ii) upon the Bank's receipt of my/our written revocation; or
 - (iii) upon the Bank's receipt of the notice of expiry from the BO.

My/Our Name(s):

My/Our Contact (Tel/Fax) Number(s):

My/Our Account Number:

My/Our Company Stamp/Signature(s)/Thumbprint(s)*:
(As in Financial Institution's records)

PART 2: FOR BILLING ORGANISATION'S COMPLETION

SWIFT BIC	Billing Organisation's Account No
UOVBSGSGXXX	451-305-213-2

Billing Organisation's Customer Ref No

SWIFT BIC	Account No. To Be Debited

PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: BILLING ORGANISATION

This Application is hereby REJECTED (Please tick ✓) for the following reason (s):

- | | |
|---|---|
| <input type="checkbox"/> Signature/thumbprint# differs from Financial Institution's records | <input type="checkbox"/> Wrong Account Number |
| <input type="checkbox"/> Signature/thumbprint# incomplete/unclear# | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature/thumbprint# | <input type="checkbox"/> Others |

Name of Approving Officer

Authorised Signature

Date

* For thumbprints, please go to the branch with your identification.

Please delete where inapplicable

GIRO is a convenient, cashless mode of payment. To help you better understand the GIRO payment method, here are some answers to the most frequently raised questions on GIRO:

How do I get started?

Complete this GIRO application form, with your customer/account/bill number. Send it back to us at:

**SERANGOON GARDENS COUNTRY CLUB
Finance Department
22 Kensington Park Road
Singapore 557271**

How long do I need to wait before my GIRO arrangement is effective?

Continue paying by cash or cheque for all your bills until your GIRO arrangement is effected, which takes at most 21 working days. Your GIRO application is only effective when the statement 'Amount will be deducted from your account on ddmmyyyy' appears on your bill

Can I arrange for another party to effect the GIRO arrangement through his/her bank account or pay for another party?

Yes, you can by stating his/her name and address, and the customer/account/bill number on the GIRO form.

When will the GIRO deduction be made?

A deduction will only be made from your bank account on the **28th** of each month. The amount deducted will be reflected in your bank statement and monthly bills.

What happens if there are insufficient funds in my bank account?

We will send you a letter to inform you to pay by other ways. However, you should still maintain sufficient funds in your bank account for the subsequent due date. We will terminate your GIRO if we are unable to make GIRO deductions after 2 consecutive attempts. Please note that **some banks do charge a service fee for unsuccessful GIRO deduction due to insufficient funds.**

Can I set a payment limit on my GIRO deduction?

Yes, you can, but you should ensure that the limit is sufficient to pay for all charges for subscriptions and any other services, including GST. If the amount on your bill exceeds the limit, no deduction will be made from your bank account. You will then need to pay your bill by cash/cheque/NETS or any electronic payment means before the due date.

Can I stop GIRO payment on a particular bill?

Yes, you can by **writing in\email to us** but you will need to give us at least **30** working days before the next deduction date. You should also inform your bank to stop GIRO payment. Email: members_account@sgcc.com.sg

What happens to my GIRO arrangements that are no longer used?

You should review all your GIRO arrangements periodically and terminate those arrangements that are no longer required with your bank.